

## **CABINET MEMBERS REPORT TO COUNCIL**

**29 September 2016**

### **COUNCILLOR MRS KATHY MELLISH - CABINET MEMBER FOR HUMAN RESOURCES, FACILITIES AND SHARED SERVICES**

For the period 29 July to 29 September 2016

#### **1 Progress on Portfolio Matters.**

Since the last meeting, other than regular office meetings I visited Gaywood Cemetery to assess future space requirements. Whilst there we viewed the three areas of spoil and decided to improve their appearance and clear the central one relocating it to reduce the impact of a spoil heap on the central focal area. I was also asked to visit Upwell Cemetery by the local Parish Council and between us we listed some small work tasks that needed either refurbishment or clearing so that the area should remain clear, tidy and safe. We also discussed the soil heap adjoining the allotments which they had concerns about. To finish off cemetery visits I also went up to St Edmunds in Downham to assess grass cutting along the far bank running alongside Bexwell Road. This bank is extremely steep and has no form of safety wall or rails before a sheer drop onto the pathway next to the road and therefore no risk assessment would be able to satisfy working in such a situation safely.

I was also pleased to attend a cheque presentation to Tapping House from the Crematorium team. Refurbishment work at the Crematorium is largely completed now with just a few jobs left to cover. We are ahead of the game with emissions enough to be within the targets set for the next legislation limits when they become due in a few years. As we are already meeting the current emission target and have further capacity we can at present sell our extra quota to other providers who are not yet set up to comply with the emission limits.

We have, as you are aware, been added to the Healthy highstreets list and footfall is again up on last year's figures. This has also been helped by the varied and excellent events held in the Town.

#### **2 Forthcoming Activities and Developments.**

Awaiting result of BID with the timeline being, letter of notice to the Sec of State having been sent.

27 September – Notice of ballot to businesses.

11 October – Ballot papers issued.

8 November – Last day of ballot

9 November – Ballot count.

We are clearly hoping that this bid will be successful and Kings Lynn

businesses supported by the BID Steering Group are also very keen that it will be successful to give them more ownership of their future and future developments.

I am also continuing to be involved in the ongoing discussions regarding One Public Estate as and when they overlap into areas I cover.

### **3 Meetings Attended and Meetings Scheduled**

Officer meetings  
Cabinet meetings and Portfolio updates  
Cabinet Sifting  
Panel meetings – attending or observing  
Tour Crematorium  
Meeting Upwell Cemetery  
Tour Gaywood Cemetery  
St Edmunds Cemetery  
Alive Management Board of Directors meeting  
Joint Safety and Welfare Committee  
CPE at County Hall  
Interviews for Independent person on Standards Committee